



# Peters Township School District

**MINUTES  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
SPECIAL MEETING  
MONDAY, DECEMBER 16, 2024 AT 6:15 P.M.  
DISTRICT ADMINISTRATION OFFICES**

**CALL TO ORDER:** Mrs. Bowman, President, called the special meeting of the Peters Township Board of School Directors to order at 6:15 p.m.

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mrs. Anderson, Mrs. Binsse, Mrs. Bowman, Mr. Briegel, Mr. Camilletti, Mrs. Chaudhari, Mr. O'Neill, Dr. Payne and Mr. Taylor were present.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Deputy Superintendent, Dr. Michael Fisher - Assistant Superintendent, Mr. Brad Rau - Business Manager, Mrs. Patricia Kelly - Director of Pupil Services, and Ms. Megan Turnbull - Solicitor.

## **SUPERINTENDENT'S COMMENTS**

### **PUBLIC COMMENT ON AGENDA AND OTHER ITEMS**

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers who signed up in advance per Policy 903 will be allotted a maximum of five (5) minutes for public comment. All other speakers will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

The public comment period of the meeting is not a question and answer format between the public and the Board. The purpose of public comment at Board meetings is to allow the Board to learn the thoughts of the public prior to Board deliberation and action.

## **PRESIDENT'S COMMENTS**

An Executive Session was held prior to the Special Board Meeting on December 2, 2024 to discuss personnel.

## NEW BUSINESS

### I. BUSINESS OFFICE

#### **NO ACTION ITEMS AT THIS TIME**

### II. BOARD COMMITTEES

#### **Buildings and Grounds**

Rebecca Bowman

A Joint Buildings and Grounds / Finance Committee Meeting was held on December 9, 2024.

1. **RECOMMENDATION:** Move to approve a Guaranteed Energy Savings Agreement (GESA) between SitelogIQ Energy Services, Inc. and Peters Township School District for a roof replacement project at Bower Hill Elementary School in the amount of \$1,323,825.00, on terms and conditions approved by the Solicitor. Funding to be provided by the Public School Facilities Improvement Grant in the amount of \$300,000.00 and the remainder of \$1,023,825.00 from Capital Projects Fund. (attachment)

#### **MOTION:**

Mrs. Bowman moved for approval of Buildings and Grounds recommendation item 1, seconded by Mr. Briegel.

#### **MOTION CARRIED**

(9-0)

## **SUPERINTENDENT'S AGENDA**

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

December 2024-2025-02

2. Approve the following **long term substitute:** (attachment)

Name: Samantha Denner  
Position: Mathematics Teacher  
Assignment: Middle School  
Salary: Bachelors, Step 1 (pro-rated)  
Effective: 2<sup>nd</sup> Semester of the 2024-2025 School Year  
Replaces: Kristin Vollmer

3. Approve the following as **day-to-day substitute certificated personnel** for the 2024–25 school year:

Melissa Snyder - Nurse

**MOTION:**

Mr. Briegel moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mr. O'Neill.

**MOTION CARRIED**

(9-0)

IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Accept the following **retirement:**

Name: Mary Lou Fraticelli  
Position: Class II Clerical  
Assignment: McMurray Elementary  
Effective: June 30, 2025

2. Accept the following **resignation:**

Name: Vanessa Rincon  
Position: Cafeteria Food Service General Helper  
Assignment: Pleasant Valley Elementary  
Effective: December 13, 2024

**MOTION:**

Mr. Briegel moved for approval of Non-Certificated Personnel recommendation items 1 and 2, seconded by Mr. O'Neill.

**MOTION CARRIED**

(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**NO ACTION ITEMS AT THIS TIME**

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

**NO ACTION ITEMS AT THIS TIME**

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**NO ACTION ITEMS AT THIS TIME**

VIII. OTHER

**NO ACTION ITEMS AT THIS TIME**

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

CORRESPONDENCE AND MATTERS OF INFORMATION

January Board Meeting:

Tuesday, January 21, 2025 at 7:00 p.m. Regular Board Meeting

February Board Meeting:

Tuesday, February 18, 2025 at 7:00 p.m. Regular Board Meeting

**MOTION TO ADJOURN**

Mr. Briegel moved for adjournment at 6:25 p.m., seconded by Mr. O'Neill.

**MOTION CARRIED UNANIMOUSLY**

(9-0)

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Board Secretary

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Board President